

## Health and Safety Policy

### Part 1: Statement of intent

This is the health and safety policy statement of:

Braid Consulting Limited

Our health and safety policy is to:

- prevent accidents and cases of work-related ill health
- manage health and safety risks in our workplace
- provide clear instructions and information, and adequate training, to ensure employees are competent to do their work
- provide personal protective equipment
- consult with our employees on matters affecting their health and safety
- provide and maintain safe plant and equipment
- ensure safe handling and use of substances
- maintain safe and healthy working conditions
- implement emergency procedures, including evacuation in case of fire or other significant incident
- review and revise this policy regularly

**Brian Schur**

**Signed**

Brian Schur

**Print name**

17 November 2018

**Date**

17 November 2019

**Review date**

## Part 2: Responsibilities for health and safety

1 Overall and final responsibility for health and safety:

Brian Schur (Director)

2 Day-to-day responsibility for ensuring this policy is put into practice:

Brian Schur (Director)

3 To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:

Brian Schur and David Ranby – safety, risk assessments, consulting employees, accidents, first aid and work-related ill health

Brian Schur – monitoring, accident and ill-health investigation, emergency procedures, fire and evacuation

Brian Schur – maintaining equipment, information, instruction and supervision, training

4 All employees should:

- co-operate with supervisors and managers on health and safety matters;
- take reasonable care of their own health and safety; and
- report all health and safety concerns to an appropriate person (as detailed above).
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## • Part 3: Arrangements for health and safety

### *Risk assessment*

- We will complete relevant risk assessments and take action.  
- We will review risk assessments when working habits or conditions change.

### *Training*

- We will give staff and subcontractors health and safety induction and provide appropriate training  
- We will make sure suitable arrangements are in place for employees who work remotely.

### *Consultation*

- We will consult staff routinely on health and safety matters as they arise and formally when we review health and safety.

### *Evacuation*

- We will make sure escape routes are well signed and kept clear at all times.
- Evacuation plans are tested from time to time and updated if necessary.